

## Rotary Yoneyama Memorial Foundation Application Directions

The following information is for those who wish to apply from Saitama University. Since the application will take during the summer break, we strongly suggest to read the information below, not to miss the application procedure and deadline.

Name of Foundation	<b>Rotary Yoneyama Memorial Foundation</b>
Eligibility Requirements (as of April 2020)	<p><u>Applicants must meet all the following :</u></p> <ol style="list-style-type: none"> <li>Non-Japanese, non-permanent resident who will be enrolled in the following years of the degree program in Saitama University : <ul style="list-style-type: none"> <li>▪ Undergraduate : 3rd or 4th year</li> <li>▪ Master's : 1st or 2nd year</li> <li>▪ Doctoral : 2nd or 3rd year</li> </ul> </li> <li>*Including current Non-degree program students, who are planning to take the entrance exam for April 2020. (Those who are not currently enrolled in SU must be accepted to Saitama University to admit from April 2020 at the time of application.)</li> <li>Self-financed students with "Student" Visa status (Other Visa status holders may apply under the circumstance of changing the Visa Status to "Student" after being accepted by the foundation)</li> <li>Born after April 1, 1975 (age under 45)</li> </ol> <p><u>The following are ineligible :</u></p> <ul style="list-style-type: none"> <li>▪ Holders of scholarships from any other scholarship program for the duration of the Rotary Scholarship. (Tuition Exemption from the university may not be subject to this limitation.)</li> <li>▪ Former recipients of Rotary Yoneyama Scholarship</li> <li>▪ Doctorate degree-holders (except if the current doctoral program is for a different research field)</li> </ul>
Application Period	Below are the application period within Saitama University. Eligible applicants may submit the necessary documents to the Office of International Affairs by the applicable deadlines.
<General Application>	<p>Deadline : <u>September 17 (Tue), 2019 11:00</u></p> <p>【Who can apply】 Open for any eligible applicant, including prospective students admitting from October 2019 or from April 2020.</p>
<Secondary Application>	<p>Deadline : <u>October 1 (Tue), 2019 11:00</u> (Open ONLY when there is a vacancy)</p> <p>【Who can apply】 Prospective students admitting from October 2019 or from April 2020 <u>ONLY</u> (Current SU students NOT included)</p> <p>※General Applicants may not re-apply for the Secondary Application</p>
Number of Nominees	*Selected by University screening committee
<General Application>	37 (Nominees from same nationality may not exceed more than half the number of total nominees)
<Secondary Application>	ONLY the number of vacancy after the General Application will be selected.
Selection Criteria	<p>【University Criteria】</p> <ul style="list-style-type: none"> <li>▪ Applicant's transcript records, financial situation, details of applicant's written essays, etc.</li> <li>▪ Applicant's Japanese proficiency (University may hold interviews as a pre-screening process.)</li> </ul> <p>【Foundation Criteria】</p> <ul style="list-style-type: none"> <li>▪ Those who are interested in the activities of Rotary, and willing to cooperate with the members of foundation</li> <li>▪ Those who are able to communicate in Japanese</li> </ul>

Application Documents	<ol style="list-style-type: none"> <li>1. Application Form / Resume</li> <li>2. Research Plan : in Japanese with 500 – 800 letters  【 Theme 】 Undergraduate : “Current study/Course Registration Status and Plan after Graduation”  Graduate : “Research Plan or Current Research Situation”</li> <li>3. Essay : in Japanese with 500 – 800 letters  【Theme】 “Why chose Japan to study abroad? Your plans after graduation”</li> <li>4. Academic Transcript : Current program including Spring 2019 (disclosed after August 20, 2019) , or the most recent one available for new students (attach an English/Japanese translation if it's from your home university)</li> <li>5. Copies of Student ID card (Current SU students) and Residence card (both sides)  ※Be sure to have your current address on the residence card. If the address is not updated, you must go to the ward office to change your address.</li> <li>6. Prospective students must submit the acceptance letter from SU  (Current Non-degree SU students who have not yet taken the entrance exam must declare the date of submission.)</li> <li>7. Financial Statement</li> </ol> <p>※ Documents 1.2.3. must be hand written in Japanese by the applicant. Use a black ink pen (erasable pen accepted). For miswritten letters, you must use a white out  Do NOT cross it out   × <del>mistake</del></p>
How to Apply	<p>Submit the necessary documents to the Office of International Affairs.  Submission by e-mail will be permitted ONLY for SU Students being away from Japan for summer. Please follow the instruction below.</p> <ol style="list-style-type: none"> <li>1. Scan ALL the documents in PDF file and attach the soft copy to the mail.</li> <li>2. Indicate the date of coming back to Japan in your mail.</li> <li>3. E-mail must be sent with the title “Rotary Application / Name” to the address below.  *Contact the Office if you do not receive any confirmation mail within 3 business days. Please note that the office will be closed from August 10 to August 19 for summer.</li> <li>4. After returning to Japan, submit the original hard copy to the office.</li> </ol>
Place to Submit / Contact	<p>Office of International Affairs  E-mail : ryugaku@gr.saitama-u.ac.jp      TEL : 048-858-3011</p>