

2020 Mitsubishi Corporation International Scholarship Application & Recommendation Requirements

Japan Educational Exchange and Services (JEES), with the support of Mitsubishi Corporation (Takehiko Kakiuchi, President and CEO), is pleased to offer the 2020 Mitsubishi Corporation International Scholarship (hereinafter “Scholarship”) to applicants based on the following requirements.

1. Purpose

The Scholarship is intended to provide support to outstanding foreign students who are studying at Japanese universities and graduate schools at their own expense. It is hoped that this will both help alleviate the financial concerns and enhance the learning effectiveness of the recipients.

2. About the Donor

The donor of the Scholarship, Mitsubishi Corporation, hereinafter referred to as "the Scholarship Donor", is providing the Scholarship in an effort to promote international and intercultural exchange with foreign countries and to foster the development of talented individuals. The basis for this is Mitsubishi Corporation’s Three Corporate Principles which are “Shoki Hoko (Corporate Responsibility to Society),” “Shoji Komei (Integrity and Fairness)” and “Ritsugyo Boeki (Global Understanding Through Business).”

※ The Three Corporate Principles - Formulated in 1934 as the action guidelines of Mitsubishi Trading Company (Mitsubishi Shoji Kaisha), based on the teachings of Koyata Iwasaki, the fourth president of Mitsubishi. The principles are the cornerstone of Mitsubishi Corporation’s wide range of corporate philanthropy activities conducted all over the world.

- Shoki Hoko - Strive to enrich society, both materially and spiritually, while contributing toward the preservation of the global environment.
- Shoji Komei - Maintain principles of transparency and openness, conducting business with integrity and fairness.
- Ritsugyo Boeki - Expand business, based on an all-encompassing global perspective.

3. Eligibility Requirements

Only applicants who meet all of the following criteria will be considered:

- (1) A student with citizenship of a country other than Japan and who is paying their own expenses. Someone who intends to study in Japan as an official undergraduate student, graduate student or doctoral student as of April 2020.

(Note):

※ Eligibility of universities and graduate schools will be determined after discussions with the Scholarship Donor .

※ Applicants must have “College Student” visa.

※ Applicants must belong to following grades;

- Undergraduate :3rd or 4th year (5th or 6th year if studying in a 6-year course)
- Graduate :1st or 2nd year
- Doctoral :1st to 3rd year (2nd to 4th year if studying in a 4-year course)
- 5-year Doctoral :1st to 5th year (3rd to 5th year if master's degree is NOT obtainable when completing 2nd year)

- (2) Someone in need of financial assistance (someone who pays for a large portion of their own expenses through part time work, etc.).
- (3) Someone who doesn’t receive other scholarships except for loan scholarships, tuition exemption or one time lump sum scholarships during the scholarship period.
- (4) Someone who is eligible to receive the Scholarship at least for one year.
- (5) Someone who has not received the Mitsubishi Corporation International Scholarship in the past.
- (6) A talented, well-behaved individual who is in good health, both mentally and physically.
- (7) Someone who has a keen interest in societal contribution geared towards international exchange, and who

has a strong desire to contribute to the development of the global society both now and in the future.

- (8) Someone who does not plan to go abroad for six months or longer during the Scholarship period regardless of whether it is on the leave of absence or not.
- (9) Someone who comes highly recommended from their university.

4. Number of Recipients

Approx. 50 new recipients

5. Scholarship Amounts

Undergraduate: ¥120,000/Month

Graduate / Doctoral: ¥150,000/Month

6. Scholarship Period

- (1) Undergraduate : From April 2020 until obtaining bachelor's degree(Maximum of 2 years)
- (2) Graduate : From April 2020 until obtaining master's degree(Maximum of 2 years)
- (3) Doctoral : From April 2020 until obtaining doctoral degree(Maximum of 3 years)

※ In any cases, Scholarship period is limited within the normal length of each course terms.

※ Concerning 5-year doctoral program (only if master's degree is obtainable when completing 2nd year), 1st to 2nd year is considered as a graduate program, 3rd to 5th year is considered as a doctoral program, and (2) or (3) above is applied accordingly.

※ Scholarship period will not continue after obtaining the degree in the course to which a recipient belongs(including obtaining master's degree in a 5-year doctoral program) even if he/she advances to an upper program(including advancing to 3rd year in a 5-year doctoral program).

7. Application and Recommendation Process

- (1) An individual who wishes to receive the Scholarship (hereinafter "Applicant") must submit the necessary application and recommendation materials through his/her university to the President of JEES (hereinafter "President").
- (2) The Applicant's University Head must confirm that the Applicant meets all of the Eligibility Requirements as described in Article 3 above and must submit the Recommendation Materials regarding the Applicant's character and academic abilities as described in Article 8 below to the President.

The number of applicants that each university may recommend is detailed in a separate request letter.

8. Application and Recommendation Materials

- (1) Application Form (Attachment 1): 1 form
In principle, this form should be completed in Japanese. However, for students enrolled in courses that are conducted entirely in English, the form may be completed in English.
- (2) Applicant Photo: 1 photo
Must be taken within the last 6 months. 4.0cm length by 3.0 cm width, upper body included, head uncovered. Write Applicant's name on the reverse side and attach to the Application Form.
- (3) Letter of Recommendation from University Head (Attachment 2): 1 form
Reasons for recommendation should be written by a current professor or other similar person of authority
- (4) A copy of the Applicant's official academic transcript for 2018: 1 form
If transcripts are unavailable, the Applicant must attach a written explanation (format not fixed).

9. Application and Recommendation Deadline

~~Must arrive by Monday, January 20, 2020.~~

Applications which arrive later than the deadline stated above will not be considered. Also, application and recommendation materials will not be returned regardless of when they are submitted.

**Must be submitted to the Office of International Affairs by :
11:00, January 7 (Tue) , 2020**

10. Announcement of the Results

The President together with the Scholarship Donor, will review the application and recommendation materials submitted through the Recommendation Process described in Article 7.(2) and will select the recipients. Results will be announced through the universities in around late March 2020.

11. Scholarship Payments

Scholarships will be paid through the recipient's university via a method to be determined at a later date.

12. Duties of the Recipient

- (1) A Scholarship recipient (hereinafter "Recipient") must submit a report detailing the status of his/her studies or research during the Scholarship period to his/her university head at the end of the school year in a format provided by JEES.
- (2) Recipient must send in a notice by the specified format to JEES through the university when he/she changes status of school registration.
- (3) Recipient must send in a notice by the specified format to JEES through the university when he/she changes address and contact information during the Scholarship period. After the Scholarship period, he/she must send in a notice directly to JEES (format not fixed).
- (4) Recipient must submit a report on the status of his/her career after graduation by the specified format to JEES when graduating from the university.
- (5) Recipient, upon request of JEES or the Scholarship Donor, will answer questionnaire surveys during and after the Scholarship period.
- (6) Recipient, upon request of the Scholarship Donor, will participate in an exchange event (once a year).

13. Suspension, Termination, and Cancellation of the Scholarship

- (1) The Scholarship will not be paid if a Recipient is absent from classes for an extended period of time. If the Recipient submits an application for recommencement by a fixed format, after the reason of such absence has ceased, recommencement may be considered during the scholarship period stated in Article 6. The scholarship period will not be extended.
- (2) If a Recipient falls into any of the following states, provision of the Scholarship will be terminated:
 - a. graduates, withdraws, takes an extended leave of absence from school or repeat the same year.
 - b. plans to go abroad for six months or longer regardless of whether it is on the leave of absence or not.
 - c. failure to fulfill duties of the recipient stipulated in Article 12.
 - d. no longer fulfills all of the Application Requirements.
 - e. engages in any other conduct which is deemed unacceptable.
- (3) If the donation from the Scholarship Donor is stopped, provision of the Scholarship will be terminated.
- (4) The Scholarship will be cancelled if it is discovered that any of the Application materials were incorrect.

14. Others (Cautions)

- (1) Recipient does not bear the responsibility to pay back the Scholarship except when the Recipient falls into one of the state listed in Article 13, in which case the Recipient may be asked to refund a part or all the scholarship. Also, the Scholarship is in no way connected to the recruitment procedures, etc. of the Scholarship Donor.
- (2) Applicants must send in a notice without delay to JEES through their university when he/she decides to receive other scholarships. After receiving the selection result of the Scholarship, the Applicants must not decline for the purpose of receiving other scholarships.
- (3) Recipient must not apply for other scholarships during the scholarship period (except for scholarships starting after the scholarship period).
- (4) Scholarship will be continued in case Recipients study abroad using his/her university's program, if the period is less than 6 months and is not handled as long-term absence or leave of absence.

15. Handling of Personal Information

(1) Managing Personal Information

All personal information obtained from the application materials, reports, etc. related to the Scholarship will be managed, used and disposed of with extreme care by JEES in accordance with the policy pertaining to personal information set forth by JEES. In addition, no personal information will be shared with any third-party without prior consent.

(2) Purpose for Usage of Personal Information

JEES will appropriately handle the personal information obtained through the application process for the Scholarship and only use it for the following purposes:

- a. Selection of Scholarship Recipients.
- b. Administration of the Scholarship payments to the Recipients.
- c. Contacting the Recipient for related ceremonies, exchange events, internships etc.
- d. Contacting the Recipient to share programs/events organized by JEES and to coordinate with the Recipient if they choose to attend.
- e. PR related purposes by JEES or the Scholarship Donor upon receiving prior consent.

16. Contact Information for Application and Recommendation Materials Submissions and General Inquiries

~~Educational Exchanges and Services Office, Student Services Department, JEES
12F DLX Building 1-13-1 Nishishinbashi, Minato-ku, Tokyo, JAPAN, 105-0003
TEL: 03-5454-5274 FAX:03-5454-5242 E-mail:ix@jees.or.jp~~

Office of International Affairs
ryugaku@gr.saitama-u.ac.jp

note: If there is a conflict or contradiction between the Japanese version and the English version of this General Information, provisions of the Japanese version shall prevail. For complete information please see the Japanese version.

2020 Mitsubishi Corporation International Scholarship Application Form

Date (YYYY/MM/DD): _____

To the President of Japan Educational Exchanges and Services (JEES):

Instructions

Applicant
Name
(Signature)

I hereby apply to receive the 2020 Mitsubishi Corporation International Scholarship, and confirm that the following information is correct. If I'm selected as a recipient of the Scholarship, I will not decline the Scholarship for the purpose of receiving other Scholarships. In addition, I grant JEES and Mitsubishi Corporation to edit and reuse the copyrighted works such as application forms and reports submitted in connection with this scholarship as necessary.

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● Applicant Name

	Last Name	First Name
Katakana		
Alphabet		
Chinese character (only if you have)		

PHOTO

Must be taken within the last 6 months.
4.0cm length by 3.0 width, upper body included, head uncovered.

● University Information (Please fill in relevant information as of April, 2020)

University / Graduate School: _____

Faculty / Department: _____ Course / Major: _____

Undergraduate · Graduate · Doctoral _____-year enrollment

5-year doctoral (Master's degree NOT obtainable) · 5-year doctorate

※Choose One and fill in your grade

Admission Date (YYYY/MM/DD): _____

Expected Graduation Date (YYYY/MM/DD): _____

※expected date of obtaining master's degree if in a 5-year doctorate

For the official name of your Course/Major, refer to the list of Courses attached below

Grade of your enrolled program as of April, 2020
ex. 1st year / 2nd year

● Country / Region

● Date of birth (YYYY/MM/DD)

(Age as of April 1, 2020: _____)

● Gender

M · F

● Contact Information (※ mandatory)

Postal Code: _____

※ Address: _____

TEL: _____ Mobile: _____

※ E-mail (PC): _____

E-mail (Mobile): _____

● Financial Situation of Applicant (foreign students)

Income (Please list average monthly amounts) (Does not include income of household living separately, such as family allowance or income of your spouse)		Expenses (Please list average monthly amounts)	
Allowance received for school expenses	¥	Tuition	¥
Own income (part-time jobs, RA-TA fee)	¥	Study materials	¥
Income of household living together	¥	Housing expenses	¥
Other income ()	¥	Living expenses	¥
Other income ()	¥	Other expenses ()	¥
Other income ()	¥	Subtotal	¥
Other income ()	¥	Tuition exemptions	¥
Total	¥	Total Subtotal-Tuition exemption	¥

Expected Financial Situation of 2020 FY

Applicant who is working as a Research Assistance this year and is planning to continue for 2020, the monthly average of 2019 must be added in the income.

All SU students : ¥44,650

Must include salary/scholarship amount of spouse in Japan

In case of no income by allowance /part time job, indicate the amount of monthly withdrawn amount from savings

There should be no huge gap between the total amounts of income & expenses

All SU students : ¥0 (Exemptions will not be fixed until next year)

The amount should be the same as Subtotal

● Other scholarship amounts / application status (including single lump-sum payments)

Loan / Benefit	Name of scholarship	Name of provider	Monthly amount	Scholarship period (YYYY/MM)	Status (Choose One)
<input type="checkbox"/> Loan			¥	From: /	*Receiving *Applying (Result to be announced date:) *Due to receive *Terminated
<input type="checkbox"/> Benefit				Until: /	
<input type="checkbox"/> Loan			¥	From: /	*Receiving *Applying (Result to be announced date:) *Due to receive *Terminated
<input type="checkbox"/> Benefit				Until: /	
<input type="checkbox"/> Loan			¥	From: /	*Receiving *Applying (Result to be announced date:) *Due to receive *Terminated
<input type="checkbox"/> Benefit				Until: /	
<input type="checkbox"/> Loan			¥	From: /	*Receiving *Applying (Result to be announced date:) *Due to receive *Terminated
<input type="checkbox"/> Benefit				Until: /	

● Academic History (Since graduating from high school) / Work Experience (if applicable)

Name and location of school/employer	Field of study / Positions held and responsibilities	Period of study/employment (YYYY/MM)
(Name of high school)		Until: /
		From: / Until: /
		From: / Until: /
		From: / Until: /
Do not indicate your current program		From: / Until: /
		From: / Until: /

● Description of Intentions / Goals of Studying Abroad (If more space is needed, please attach additional A4 sheets)
The following essays (1) - (5) will be considered as part of the referee for the pre-screening within the University.

If more space is needed, attach an A4-size document and indicate "Refer to the attached document" in the applicable columns below.

- (1) Reason(s) for applying for the 2020 Mitsubishi Corporation International Scholarship
 (including your financial aspects)

Indicate the reasons why you are applying for this specific scholarship (not from any other foundation, but from Mitsubishi Co.).
Ex. "I am in need for scholarships since I am not receiving any allowances from my family, nor do I have any time for a part time job" is not an adequate reason. Should you have any specific financial aspects, you may indicate them as one of your reasons.

(2) Reasons for conducting studies / research in Japan

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(3) Intended research plans during study period at university / graduate school

Research / Thesis title (Or summary, if not available) :
(concrete content)

(4) Plans and goals following graduation (including further academic research at the same institution)

(5) Please tell us your thoughts and understanding of Mitsubishi Corporation's business and/or activities.

Refer to Mitsubishi Co.'s website below to learn about their business and CSR (especially about their Corporate Philanthropy) and write your thoughts and understandings.
<https://www.mitsubishicorp.com/jp/en/>

[Please note the following when completing this application]

1. The application must be completed by the applicant themselves.
2. If typing the application, please be sure that the text does not get cut off when printing.
3. The applicant's name must be written in Roman letters in exactly the same way as it appears in the applicant's passport.

Example of written explanation for transcript of 2018 unavailable to submit

To whom it may concern,

yyyy/mm/dd

I am writing this reason in statement since my accademic transcrit of 2017 is unavailable. I have been enrolled in my current program from October 2019, hence, the transcript of 2018 is unavailable at this moment. I will instead submit the one from my previous degree program in _____ University.

Thank you very much for your consideration and understanding.

your name
signature

Undergraduate

Your Student ID Number	Faculty of ...	Course
LL	Liberal Arts	Liberal Arts
ED	Economics	Economics
PP **PJ** **PI** **PS**	Education	Training Course for School Teachers
RM	Science	Mathematics
RP		Physics
RC		Chemistry
RB		Biochemistry and Molecular Biology
RR		Regulatory Biology
TM	Engineering	Mechanical Engineering
TE		Electrical Engineering, Electronics, and Applied Physics
TI		Information and Computer Sciences
TA		Applied Chemistry
TC		Civil and Environmental Engineering

Graduate

Your Student ID Number	Graduate School of ...	Major	
BM	Humanities and Social Sciences	Social and Cultural Studies Japanese and Asian Studies Economics and Management Studies	
GD001~GD500		Japanese and Asian Cultures	
GD501~GD999		Economics and Management Studies	
AA	Education	School Education	
AC		Subject Education	
MB	Science and Engineering	Life Science	
MP		Physics and Functional Material Science	
MC		Chemistry	
MM		Mathematics, Electronics and Informatics	
MH		Mechanical Engineering and Science	
ME		Environmental Science and Civil Engineering	
DB **DS** **DM** **DH** **DE** **DR**			Science and Engineering