

## Saitama University International House Housing Information for April 2020 (for International Students)

Saitama University is pleased to offer International House (I-House) residence to the applicants based on the following requirements. This application is for those who wish to get a permission to move into I-House, as well as for those who are currently living in I-House but wish to change the ROOM TYPES.  
(Address: I-House 645 Shimo-okubo, Sakura-ku, Saitama-shi, Saitama 338-0825 JAPAN)

### 1. Eligibility requirements

Only applicants who meet all the following criteria will be considered:

- ① International students scheduled to enroll at Saitama University as of April 1, 2020.
- ② Someone who does not exceed the standard course duration of the enrolled program as of April 1, 2020.
- ③ Someone who does not plan to take leave of absence from Saitama University as of April 1, 2020.
- ④ If the applicant has already been residing in Japan before April 2020, he/she must not exceed the duration of living in I-House for a total of one year. However, someone may apply again only when his/her academic status changes. (Ex: Doctoral course student may apply again even if he/she had lived in I-House for one year during his/her Master's course.)

### 2. Period of residence

Date of moving-in : April 1 (Wed), 2020

Date of moving-out : August 21 (Fri), 2020 or March 5 (Fri), 2021

### 3. Required documents

#### (1) For applicants who wish to move in to I-House

- ① Form 1-1
- ② Form A
- ③ Copy of student ID card or Acceptance Letter from Saitama University

#### (2) For current residents who are permitted to live in I-House until August 21, 2020 but wish to change the room types.

- ① Form B

※ Please fill in your relevant information as of April 1, 2020.

### 4. Application

#### (1) How to apply

Submit the application documents by email. Please contact the Office of International Affairs in case you do not receive any reply within a week.

「Office of International Affairs, Saitama University [ryugaku@gr.saitama-u.ac.jp](mailto:ryugaku@gr.saitama-u.ac.jp)」

(2) Application period

**From January 9 (Thu), 2020 to January 31 (Fri), 2020**

5. Screening

- ① Priority is given to the applicants who live outside Japan before April 2020.
- ② As for the applicants who have already lived in Japan, the priority will be given only if they are in their final academic year of their enrolled programs. Financial situations of the applicants will be considered.
- ③ Someone whose academic status changed is eligible to apply again even if he/she had lived in Japan and in I-House for a total of one year. However, the priority will be at the lowest.

6. Result of application

(1) Result due date

End of February 2020

(2) Announcement

The result will be sent to the email address written in the application form.

7. Available rooms

(1) Types of rooms

There are 3 types of rooms; SINGLE ROOM (1 room), COUPLE ROOM (1 large room or 2 rooms) and FAMILY ROOM (3 rooms).

(2) Furnishings and appliances

① SINGLE ROOM (permitted only for applicants)

Equipment	gas stove top, toilet, shower room
Furniture	bed, mattress, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain
Appliances	refrigerator, air conditioner

② COUPLE ROOM (permitted for applicants their spouses, and their children)

Equipment	Gas stove top, toilet, shower with bathtub
Furniture	2 Beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs
Appliances	refrigerator, air conditioner, washing machine

③ FAMILY ROOM (permitted for applicants, their spouses, and their children)

Equipment	gas stove top, toilet, shower with bathtub
Furniture	2 beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs, double decker bed
Appliances	refrigerator, air conditioner, washing machine

- Laundry room (Washing machine: 200yen/use, Drying machine: 100yen/20minutes)

1 <sup>st</sup> building	2 washing machines, 1 drying machine
2 <sup>nd</sup> building	3 washing machines, 2 drying machines
3 <sup>rd</sup> building	4 washing machines, 2 drying machines

### (3) Rates & Fees

Room Type	Rent(Monthly)	Administration Expenses (Monthly)	Guarantee Deposit (Monthly)	Room Cleaning Cost (Charged when moving out)
SINGLE	¥12,000	¥10,500	¥12,000	¥24,000~28,000
COUPLE	¥24,000	¥13,500	¥14,000	¥34,000~42,000
FAMILY	¥30,000	¥18,000	¥16,000	¥42,000~57,000

- ① Guarantee Deposit will be charged for the first 5 months. Lump sum payment is not accepted.  
The balance of your deposit will be refunded after the final payment.
- ② Electricity, gas, water and telephone will be charged according to the amount used.
- ③ In addition to the above, optional bedding sets rental is available as follows:  
¥3,700 per month  
Bedding sets include: a pillow, a pillowcase, a mattress pad, two bed sheets, a blanket, and a comforter
- ④ Rates and fees are subject to change.

### 8. Remarks

- ① Since the number of rooms is limited, not all applicants will be permitted. Applicants may not request to choose buildings or types of rooms.
- ② The size and layouts of the same room types are different in each building. Once the room is assigned, you may not request for any changes.
- ③ Regardless of your actual move-in date, the fee will be charged from the move-in date stated in "2. Period of residence".
- ④ Even if you stay for one day, you will need to pay the monthly rent. However, when the period of permission is less than 15days, the Monthly rent and Administration expenses will be half of each.
- ⑥ We do not keep your luggage prior to your check-in day. Please check-in with your luggage.

#### CONTACT

Hayato IKEDA

Office of International Affairs, Saitama University

TEL : 048-858-3011

E-mail: ryugaku@gr.saitama-u.ac.jp