

## Saitama University International House Open for Application: Special Admission 2020

Saitama University has decided to assist our international students who are financially distressed due to the spread of the COVID-19 infection by offering International House (I-House) residence to the applicants based on the following requirements.

### I) Eligibility requirements

Only applicants who meet all the following criteria will be considered:

1. International students enrolled at Saitama University at the time of application.
2. Those who do not exceed the standard course duration of the enrolled program at the time of application.
3. Those who must not have taken a leave of absence from Saitama University at the time of application.
4. At the time of application, those whose income has been reduced due to the spread of the COVID-19 infection and who are living in poverty.

### II) Period of residence

Date of moving-in : From July 10 (Fri), 2020 and after the desired date of residence

Date of moving-out : March 5 (Fri), 2021

### III) Required documents

1. Form 1-1
2. Form A
3. Copy of student ID card
4. Statement of financial status\*

\* Attach a document (such as a copy of the contract) that verifies the monthly rent.

### IV) Application

#### 1. How to apply

Submit the application documents by email. Please contact the Office of International Affairs in case you do not receive any reply within a week.

Office of International Affairs, Saitama University [ryugaku@gr.saitama-u.ac.jp](mailto:ryugaku@gr.saitama-u.ac.jp)

Title: Application for I-house (your name and Student ID)

#### 2. Application period

**From June 3 (Wed), 2020 to June 24 (Wed), 2020**

It is not possible to apply for both the Special and September Admission of residents.

## V) Screening

Priority will be given to financial neediness.

## VI) Result of application

### 1. Result due date

End of June 2020

If circumstances permit, there may be an additional permission made in the end of August. (Date of move-in is after September 16)

### 2. Announcement

The result will be sent to the email address written in the application form.

## VII) Available rooms

### 1. Types of rooms

There are 3 types of rooms; SINGLE ROOM (1 room), COUPLE ROOM (1 large room or 2 rooms) and FAMILY ROOM (3 rooms).

### 2. Furnishings and appliances

#### (1) SINGLE ROOM (permitted only for applicants)

Equipment	gas stove top (or IH heater in 4 <sup>th</sup> Building), toilet*, shower room*
Furniture	bed, mattress, wardrobe, desk, desk light, chair, curtain, Wi-Fi, cupboard*
Appliances	Refrigerator*, air conditioner

\*These will be shared in 4<sup>th</sup> Building.

#### (2) COUPLE ROOM (permitted for applicants their spouses, and their children)

Equipment	Gas stove top, toilet, shower with bathtub
Furniture	2 Beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs
Appliances	refrigerator, air conditioner, washing machine

#### (3) FAMILY ROOM (permitted for applicants, their spouses, and their children)

Equipment	gas stove top, toilet, shower with bathtub
Furniture	2 beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs, double decker bed
Appliances	refrigerator, air conditioner, washing machine

Laundry room (Washing machine: 200yen/use, Drying machine: 100yen/20minutes)

1 <sup>st</sup> building	2 washing machines, 1 drying machine
2 <sup>nd</sup> building	3 washing machines, 2 drying machines
3 <sup>rd</sup> building	4 washing machines, 2 drying machines
4 <sup>th</sup> building	8 washing machines, 4 drying machines

### 3. Rates & Fees

Room Type	Rent (Monthly)	Administration Expenses (Monthly)	Guarantee Deposit (Monthly)	Room Cleaning Cost (Charged when moving out)
SINGLE	¥12,000	¥10,500	¥12,000	¥22,000~24,000
COUPLE	¥24,000	¥13,500	¥14,000	¥34,000~38,000
FAMILY	¥30,000	¥18,000	¥16,000	¥41,000~51,000

(1) Guarantee Deposit will be charged for the first 5 months. Lump sum payment is not accepted.

The balance of your deposit will be refunded after the final payment.

(2) Electricity, gas, water and telephone will be charged according to the amount used. Residents for 4<sup>th</sup> building: telephone will not be equipped in each room; fixed amount will be charged for electricity, gas and water.

(3) In addition to the above, optional bedding sets rental is available as follows:

¥3,600 per month

Bedding sets include: a pillow, a pillowcase, a mattress pad, two bed sheets, a blanket, and a comforter

(4) Rates and fees are subject to change.

### VIII) Remarks

1. Since the number of rooms is limited, not all applicants will be permitted. Applicants may not request to choose buildings or types of rooms.
2. The size and layouts of the same room types are different in each building. Once the room is assigned, you may not request for any changes.
3. Regardless of your actual move-in date, the fee will be charged from the move-in date stated in "II) Period of residence".
4. If the permit period is more than 4 months, you will need to pay the half/full amount of monthly rent when you move out.
5. We do not keep your luggage prior to your check-in day. Please check-in with your luggage.

#### CONTACT

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