

To live in Japan

【Move in Notification】

(1) What is move in Notification

International students must notify Sakura Ward Office of their place of residence within 14 days after entering Japan. By registering as a resident, you can receive various administrative services.

(2) If you change your address in Japan, you must notify Sakura Ward Office within 14 days after changing.

(3) Before you return

Same procedures are also required when returning to your home country. We will hold an orientation for that in January (and July for 4 terms Students) and would like to ask you to attend.



【My number system】

(1) What is My number

My Number is used for administrative procedures in Japan, and the 12-digit Number will be assigned to you when your first resident card is created after coming to Japan.

- My Number is a different number for each person, and as a general rule, you will use the same number throughout your life.
- You will use the same number even if you leave Japan or come back to Japan to register as a resident.
- You cannot change the number freely.

(2) What is notification of personal number

About 2 or 3 weeks after you are registered as a residence for the first time in Japan, you will receive a sealed letter like this one to the address.

Inside the envelope is a notification of your personal number. For example, if you want to work part-time in Japan, you will need to tell your employer your My Number. This Notification is important, so be sure to keep it in a safe place. If you complete the necessary procedures listed in this notification, your My Number card will be issued.

(3) What is My number card

The My Number Card is an official identification document that can be used both face-to-face and online. However, it may not be necessary for exchange students.

As mentioned earlier, if this card is requested at your part-time job, please apply for its issuance. If assistance is needed with the application process, please contact us.

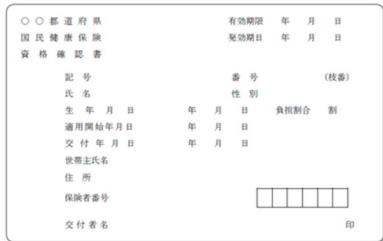


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【National Health Insurance】

(1) What is National Health Insurance

National Health Insurance is a system that covers 70% of medical expenses.

A sample form for a National Health Insurance Eligibility Certificate. It includes fields for the applicant's name, date of birth, sex, and address. There are also fields for the insurance number and the date of issuance. The form is titled "〇〇都道府県 国民健康保険 資格確認書" (City/County National Health Insurance Eligibility Confirmation Certificate).

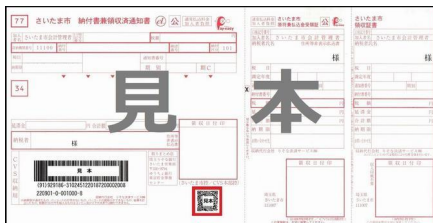
Sample of Certificate of Health Insurance Eligibility

(2) If you don't have your Certificate of Health Insurance Eligibility

Even if you do not have your Certificate of Health Insurance Eligibility, you can receive a refund if you bring your certificate to the hospital or clinic after paying the treatment fee.

(3) When you receive your insurance bill

You will receive your health insurance bill around November. Please disregard the bill as we will handle the payment at the end of your study term in Japan.

A sample of a National Health Insurance bill. It features a large "見本" (Sample) watermark. The bill includes a header with the text "さいたま市 納付書兼領収通知書" (Saitama City Payment Book and Receipt Notification Book). It contains fields for the insured person's name, address, and the amount to be paid. There is also a barcode at the bottom.

How to pay for health insurance tax

Ignore the bill and pay at the Sakura Ward Office when you return to Japan.

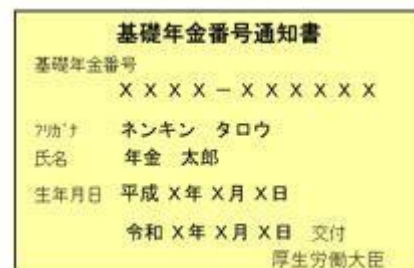
【National pension】

(1) What is the national pension

The National Pension is a system that guarantees your income when you no longer work after retirement. All people over the age of 20 living in Japan including international students are required to enroll in the National Pension System. However, International students can be exempted from this pension insurance premium.

(2) What is 「基礎年金番号通知書」

You will receive the bill after you register as a resident, but you do not need to pay the insurance premium. At the same time, you will receive a "Basic Pension Number Notification". This number will remain in your pension records even after you return home. Please keep this notice carefully, especially if you are thinking of working in Japan in the future.

A sample of a Basic Pension Number Notification card. It is titled "基礎年金番号通知書" (Basic Pension Number Notification Book). It displays the basic pension number "XXXXXXXX-XXXXXXX". Below this, it shows the name "ネンキン タロウ" (Nenkin Tarou), the date of birth "平成 X年 X月 X日", and the date of issuance "令和 X年 X月 X日 交付". The card is signed by the Minister of Health, Labour and Welfare.

How to pay national pension tax

No need to pay

(3) If you turn 20 while studying abroad

If you turn 20 while studying abroad, you will receive an insurance premium bill and a basic pension number notification around your birthday. However, there is no need to pay the insurance premium. Please visit Sakura Ward Office to complete the exemption procedure.